

**SWALLOW SCHOOL DISTRICT**  
**W299 N5614 Highway E**  
**Hartland, Wisconsin 53029**

**SCHOOL BOARD MEETING**

**January 18, 2018**

**6:00 p.m.**

Present: John Stahl, Darin Clark (via phone until 7:26 p.m.), Susie Polentini, Peggy Moede (arrived at 6:19 p.m.), Aaron Dentz, Kyle Moore, Rachel Thompson, Melissa Thompson, and Jeremy Struss

Also in attendance: Student Ellie Hostetler and her parents.

**CALL TO ORDER**

John Stahl called the meeting to order at 6:02 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Aaron Dentz moved to approve the agenda, Susie Polentini seconded and the motion carried on a 4-0 voice vote.

**CELEBRATIONS AND COMMENDATIONS**

Ellie Hostetler was presented with a certificate for earning a Silver Key award for her photo *It Rained Down*.

**CITIZENS' FORUM**

No comments were made.

**INFORMATIONAL ITEMS**

**Superintendent's Report**

Dr. Thompson presented the following information:

Announcement of Candidates for School Board Election- John Stahl and Susie Polentini are the two candidates who have submitted paperwork to run for the open board seats in the April 2018 election.

**Finance and Operations -**

Review of Five Year Financial Forecast and Budget Priorities - Director of Business Services Jeremy Struss presented the financial forecast based on known numbers and information and then solicited feedback from the board about budget priorities as plans are made for the 2018-19 budget year.

Monthly Financial Overview – Director of Business Services Jeremy Struss presented the board with a new monthly report and asked for feedback on its usefulness. This report is meant to show the percentage of the expenditures vs. budgeted monies to date.

Review of *Community Conversations* Series To Date – The School Board and administration reviewed the topics and priorities which are emerging from the Community Conversations series to date. The final report of this series will be the topic of the upcoming February School Board Work Session.

### Teaching and Learning

Enrollment Update: 2<sup>nd</sup> Friday Pupil Count – The current district enrollment data was shared with the School Board, indicating an increase of two students since the start of the school year.

66.0301 Agreement for Jazz Band for the 2017-18 School Year – North Lake School District serves as the fiscal agent for this program for area feeder schools. The board and administration discussed this program and the merits of offering it moving forward. It was requested that more information be brought back to a subsequent board meeting for consideration of participation beginning next year.

66.0301 Agreement for Consortium Band for the 2017-18 School Year - North Lake School District serves as the fiscal agent for this program for area feeder schools. The board and administration discussed this program and the merits of offering it moving forward. It was requested that more information be brought back to a subsequent board meeting for consideration of participation beginning next year.

### **Principal's Report**

Mr. Moore presented the following information for his principal's report.

December in Review – Mr. Moore described events students and staff have been involved in since the prior school board meeting, including concerts and preparations for the upcoming Literacy Night.

Professional Development Update – Mr. Moore detailed the work staff has undertaken since the last school board meeting, including the schedule for the upcoming professional development days in January and February.

### **CLOSED SESSION**

At 7:26 p.m. pursuant to Wisconsin Statutes 19.85 (1) (c) the Board of Education moved into Closed Session for the purpose of: “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session was held specifically to discuss staff management planning.

(Roll Call Vote Required) Stahl-Yes Polentini –Yes, Clark –Yes, Moede –Yes, Dentz-Yes.

### **RECONVENE INTO OPEN SESSION**

At 8:34 p.m. Darin Clark moved to reconvene into open session which was seconded by Susie Polentini and carried on a 5-0 voice vote.

### **ACTION ITEMS**

The Board reviewed and took action on the following items:

#### **Approval of Minutes**

Peggy Moede motioned to approve the following minutes: December 21, 2017 – School Board Meeting; December 21, 2017 – School Board Executive Session; January 10, 2018 –School Board Work Session (3:30 pm); January 10, 2018 –School Board Work Session (6:30 pm); January 11, 2018 –School Board Work Session (8:30 am) January 11, 2018 –School Board Work Session (6:30 pm); January 12, 2018 – School Board Work Session; January 15, 2018 School Board Work Session (8:30 am); and January 15, 2018—School Board Work Session (6:30 pm). Aaron Dentz seconded and the motion carried on a 5-0 voice vote.

### **Finance and Operations**

Monthly Accounts – Aaron Dentz moved to approve receipt of **\$175,147.28** in revenue during the month of November, and expenditures in the amount **\$447,993.04** since the December 15, 2017 school board meeting. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Darin Clark moved to approve the Action Plan for Finance and Operations. Susie Polentini seconded and the motion carried on a 5-0 voice vote.

### **Employee Relations**

Susie Polentini motioned to approve the action plan for Talent Management. Peggy Moede seconded and the motion carried on a 5-0 vote.

### **Policy**

Peggy Moede motioned to waive the third reading and approve policy revisions to Board Policies 423 Open Enrollment, 423R Open Enrollment Procedures. Aaron Dentz seconded and the motion carried on a 5-0 vote.

### **Teaching and Learning**

Four Year Old Kindergarten— Aaron Dentz moved to approve two (2) seats for 4 Year Old Kindergarten for the 2018-19 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Kindergarten – Darin Clark moved to approve zero (0) seats for two sections of Kindergarten for the 2018-19 school year. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

First Grade – Susie Polentini moved to approve zero (0) seats for one section of 1<sup>st</sup> grade for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Second Grade – Aaron Dentz moved to approve five (5) seats for two sections of 2<sup>nd</sup> grade for the 2018-19 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Third Grade – Susie Polentini moved to approve zero (0) seats for two sections of 3<sup>rd</sup> grade for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Fourth Grade – Susie Polentini moved to approve two (2) seats for two sections of 4<sup>th</sup> grade for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Fifth Grade – Darin Clark moved to approve sixteen (16) seats for 5<sup>th</sup> grade for the 2018-19 school year. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

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Sixth Grade – Susie Polentini moved to approve eight (8) seats for 6<sup>th</sup> grade for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Seventh Grade – Susie Polentini moved to approve sixteen (16) seats for 7<sup>th</sup> grade for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Eighth Grade – Darin Clark moved to approve eight (8) seats for 8<sup>th</sup> grade for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Special Education, Speech and Language – Susie Polentini moved to approve zero (0) seats for the speech and language program for the 2018-19 school year. Aaron Dentz seconded and the motion carried 5-0 on voice vote.

Special Education, Non-Speech and Language – Aaron Dentz moved to approve zero (0) seats for the special education non-speech and language program for the 2018-19 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Susie Polentini motioned to approve the 66.0301 Agreement for Jazz Band for the 2017-18 School Year. Aaron Dentz seconded and the motion carried on a 5-0 vote.

Darin Clark motioned to approve the 66.0301 Agreement for Consortium Band for the 2017-18 School Year. Susie Polentini commented that this is being approved because at this point in the school year there is no choice and requested administration bring back more details about the program at a follow up meeting. She then seconded and the motion carried on a 5-0 vote.

## **DISCUSSION**

The board reported on the sessions attended at the Wisconsin State Education Convention.

## **ANNOUNCEMENTS**

The Board reviewed and discussed upcoming events.

### **A. Future Meetings and School Board Events**

1. January 17-19, 2018—Wisconsin State Education Convention
2. January 22, 2018 – *Community Conversation* in Blackhawk, 6:30pm
3. January 23, 2018 – *Community Conversation* at Swallow School, 8:30am
4. February 1, 2018 – Family Literacy Night, 6pm
5. February 9, 2018 – School Board Work Session, 7am
6. February 13, 2018 – Facilities Advisory Committee Meeting, 6:30pm
7. February 19, 2018 – Facilities Advisory Committee Meeting, 6:30pm
8. February 26, 2018 – School Board Meeting, 6pm
9. March 7, 2018 – Family Arts Night, 6pm
10. March 8, 2018 – Facilities Advisory Committee Meeting, 6:30pm
11. March 13 and 15 – Parent-Teacher Conferences
12. March 15, 2018 – School Board Meeting, 6pm
13. March 22, 2018 – Facilities Advisory Committee Meeting, 6:30pm
14. April 2-6, 2018 – Spring Break
15. April 3, 2018 – School Board Election, All Day at Polls

**ADJOURNMENT**

At 9:07 p.m. Darin Clark made the motion to adjourn which was seconded by Susie Polentini and carried 5-0 a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk